

From: [Hilty, Michael](#)
To: [Soland, Birgitte](#); [Getson, Jennifer](#)
Cc: [Romero, Eugenia](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#)
Subject: History 3500
Date: Tuesday, April 18, 2023 5:16:00 PM
Attachments: [image001.png](#)

Good afternoon Jen and Birgitte,

On Thursday, March 30th, the Arts and Humanities 2 Panel of the ASC Curriculum Committee reviewed a new distance learning request for History 3500.

I am pleased to report that the Panel unanimously approved the request with two contingencies and one recommendation:

- **Contingency:** The Panel asks that it be explained how the Writing Assignment (as found on page 7 of the course syllabus) fits within the assignment breakdown for the course (as found on page 5 of the course syllabus). Currently, this major writing assignment is not formally part of a student's final grade.
- **Contingency:** The Panel asks that the course syllabus clarifies the modality of the course. On page 1 of the syllabus, the course states this is a "synchronous" course, but this not fully how the course will function, as there will be pre-recorded lectures students are required to watch and they do not appear to be meeting every class session. Additionally, they ask that the day that students are expected to meet be clarified and corrected, as on page 1 of the syllabus it is mentioned that this course meets on Wednesday and Fridays (even though the course will be meeting once a week), however, on page 2 of the syllabus, it mentions the required synchronous lecture meets on Thursday.
- **Recommendation:** The Panel found the course schedule (as found on pages 13-15 of the course syllabus) to be confusing and worry this may confuse students. Specifically, they were unsure if the dates provided were the dates of the synchronous class sessions or if they were the dates that students were required to complete the course readings by in order to participate in discussion. They recommend that the synchronous days be clearly labeled as such and that any work that needs to be completed prior to these synchronous days be clearly stated.

I will return History 3500 to the departmental queue via curriculum.osu.edu in order to address the Panel's above feedback.

Should you have any questions regarding this feedback, please do not hesitate to reach out to Eugenia Romero, faculty Chair of the Arts and Humanities 2 Panel, or me.

All my best,
Michael



Michael Hilty

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